



**NEWARK &
SHERWOOD**
DISTRICT COUNCIL

**Summary of Fees & Charges
from 1st April 2026**

Report to Council

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PORTFOLIO: SUSTAINABLE ECONOMIC DEVELOPMENT

PART A - PLANNING STATUTORY CHARGES

Planning

List of Statutory and Discretionary Fees and Charges

In addition to the statutory planning fees listed below, developments may also be liable to pay a Community Infrastructure Levy (CIL) charge – please see PART F - Planning Policy Discretionary Charges.

Please note that should a planning application be withdrawn after submission and prior to confirmation of it being a valid application, an administrative fee will be charged as set out in PART B Planning and Planning Policy Discretionary Charges - the "Invalid Planning Application and Pre Application Advice Charges" Section. Should an application be withdrawn after confirmation is provided of it being valid, there is no refund of the application fee.

Fees for Planning Applications

Planning Fees in England are set nationally by the Government and are detailed in the Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site visits) (England) Regulations 2012, as amended.

The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) (Amendment) Regulations 2023 introduced an automatic, annual increase. This will increase planning fees annually, on 1 April each year, starting on 1 April 2025. All planning fees will be increased by the rate of inflation, as measured by the Consumer Prices Index from the preceding September. The increase will be capped at 10%, even if the inflation rate is higher. The fees will not be changed if there is negative inflation (deflation). The government will publish the schedule of new fees on the following website in advance of April each year (website: <https://www.gov.uk/guidance/fees-for-planning-applications#fee-category-or-categories>).

In addition to the annual increase, fees may also be changed through amendments to the 2012 Fees Regulations.

Website - <https://www.gov.uk/guidance/fees-for-planning-applications#fee-category-or-categories>.

The fee should be paid at the time the application is submitted. If you chose to submit an application via the Planning Portal, please refer to their website for further details and fees. Should you pay direct to the Local Authority, details are available on our website at <https://www.newark-sherwooddc.gov.uk/paymentstothecouncil/>

Please note, we no longer accept payments by cheque.

PART B - PLANNING AND PLANNING POLICY DISCRETIONARY CHARGES

Planning

Newark and Sherwood's Planning Development and Planning Policy business units produce a variety of documents, many of which can be obtained free of charge, however on occasion we may need to charge for our documents and discretionary services on a cost-recovery basis to enable them to continue to be provided.

Pre Application Advice

Details of each category of service and what is included can be found on our website (including a summary relating to those where a bespoke fee is charged - <https://www.newark-sherwooddc.gov.uk/pre-applicationadvice/>)

Previous 2024/25 £	Current 2025/26 £		Net £	Proposed 2026/27 Vat £	Gross £	VAT Code
1,730.00	1,780.00	Category A - Pre-Application Advice On A Development Proposal	1,520.83	304.17	1,825.00	A
2,160.00	2,225.00	Category B – Large Scale Major Development	1,900.00	380.00	2,280.00	A
1,635.00	1,685.00	Category C – Major Development	1,437.50	287.50	1,725.00	A
1,100.00	1,130.00	Category D – Small Scale Major Development	966.67	193.33	1,160.00	A
650.00	670.00	Category E – Small Scale Other Development	575.00	115.00	690.00	A
230.00	235.00	Category F – All Other Development And Consents Not Within Categories A To C But Excluding Householder Development	200.00	40.00	240.00	A
1,440.00	1,485.00	Category G – Wind Turbines	1,270.83	254.17	1,525.00	A
74.00	76.00	Category H – Householder Applications	65.00	13.00	78.00	A
		Category I – Advice Which Is Not Covered By Any Of The Above Categories Or Requires A Fee To Be Agreed With The Business Manager - Planning Development		Bespoke fee		A
	Bespoke fee	Category K - Follow-Up Advice - Half Of The Above Fees For Categories A To H. Category I will Be Calculated On A Bespoke Basis.		Bespoke fee		A
5,000.00	5,150.00	Category L - Annual Fee For Pre-Application Advice For Major Landowners	4,400.00	880.00	5,280.00	A
560.00	575.00	Category M - Pre-Application Proposals Presented By The Applicant/Developer Prior To Submission	491.67	98.33	590.00	A
0.00	0.00	Category N - Empty Properties (Dwellinghouses)		No charge		
115.00	118.50	Category O - Variations Or Modifications To A Section 106 Planning Obligation	101.25	20.25	121.50	A
	Bespoke fee	Category P – Listed Buildings And Conservation Areas		Bespoke fee		A
	Based on the equivalent hourly rate (or part thereof) of the relevant officer dealing with the enquiry.	Category Q – Advice regarding Conditions on Applications Requiring Approval		Bespoke fee		A

Where a fee has been submitted for advice without all other necessary information and the additional information is not received within 4 weeks of the original submission, the fee will be returned, less 5% or £5 administration cost, whichever is the greater.

VAT Code Key:

A - Standard Rated

E - Exempt

N - Non Business / Outside the Scope

Z - Zero Rated

Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27 Net £	Vat £	Gross £	VAT Code
Additional services						
45.00	46.50	Confirmation that Permitted Development rights have not been removed.	39.58	7.92	47.50	A
131.00	135.00	Confirmation that a planning Enforcement Notice has been complied with (including Listed Building, Breach of Condition etc.)	115.00	23.00	138.00	A
21.00	21.50	Storage of Advertisements removed from Land following failure to comply with the Advertisement Regulations.	18.33	3.67	22.00	A

Invalid Planning Application Charges

Following the first validation check, should an applicant or agent withdraw or fail to provide missing information within the relevant timescales as set out in the invalid letter, the service will mark the submission as closed and return any fees, less the cost shown below: (process cost-recovery):

10% of the fee, subject to a minimum of £220 for Major Developments*;

10% of the fee, subject to a minimum of £54 for Minor Developments*;

10% of the fee, subject to a minimum of £27 (for Other Developments (includes Householders and those applications which do not fall within the major, minor or other categories)*.

**Applications submitted as a variation of condition will be subject to 10% of the fee*

The major, minor and other categories of developments are those as set out within the Government's classification of development types. What constitutes a major development is set out within the Town and Country Planning (Development Management Procedure) (England) Order 2015 - <https://www.legislation.gov.uk/uksi/2015/595>

** Note, where the bespoke fees are based on hourly rate, below are those rates by role that will form the basis of the bespoke fee charged*

Role and hourly rate by Role			
137.00	141.00	Business Manager	140.00
65.00	67.00	Senior Planner / Planning Technical Support Manager/Ecologist Lead	100.00
87.00	90.00	Tree/Landscape Officer	90.00
95.00	98.00	Conservation/Planning Officer/Ecologist	80.00
78.00	80.00	Infrastructure & Section 106 Officer	80.00
68.00	70.00	Trainee Planning Officer	75.00
45.00	46.00	Technical Support Officer	60.00

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Previous 2024/25 £	Current 2025/26 £		Net £	Proposed 2026/27 Vat £	Gross £	VAT Code
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Fees for Monitoring of Planning Obligations

We carefully monitor all Legal Agreements in a transparent manner to ensure that contributions are spent on their intended purpose and that the associated development contributes to the sustainability of the area.

Where schemes have been closely monitored the community contributions expected from the development have been secured. Additionally the transaction stages become easier when confirmation has been sought that compliance has been made with the obligations.

The fees for monitoring of planning obligations are:

Obligations and criteria

390.00	400.00	Financial Obligations - per obligation	410.00	0.00	410.00	N
575.00	595.00	Physical Obligation - per obligation	610.00	0.00	610.00	N

Monitoring Onsite Biodiversity Net Gain

New Fee	Tier 1 - Development Sites < 1 ha. and where the entire onsite element of BNG is formed by habitats that have either a pre-set habitat condition within the Statutory Biodiversity Metric, or where the target habitat condition is poor.	980.00	0.00	980.00	N
New Fee	Tier 2 - Development Sites < 1 ha that do not meet the Tier 1 criteria.	1,660.00	0.00	1,660.00	N
New Fee	Tier 3 - Development Sites ≥ 1 ha and < 5 ha.	4,680.00	0.00	4,680.00	N
New Fee	Tier 4 - Development Sites ≥ 5 ha and < 10 ha.	6,290.00	0.00	6,290.00	N
New Fee	Tier 5 - Development Sites ≥ 10 ha and < 40 ha.	7,900.00	0.00	7,900.00	N
New Fee	Tier 6 - Development Sites ≥ 40 ha.	Bespoke Fee to be agreed with the Business Manager - Planning Development			N

Legal Agreements / S106 Planning Obligations

80.00	82.50	Request for confirmation of compliance with a legal agreement associated with a planning permission in relation to the sale of a property.	84.00	0.00	84.00	N
80.00	82.50	Request for confirmation of compliance with a legal agreement associated with a planning permission in relation to the sale of a property where confirmation requires background request.		Bespoke Fee		N
105.00	108.00	Request for confirmation of compliance with a legal agreement associated with a planning permission through submission of details to demonstrate compliance where this is not specified in the legal agreement.	110.50	0.00	110.50	N
150.00	162.00	Request for confirmation of compliance with S106 Agreements through submission of details to comply or for subsequent requests to confirm requirements have been met.	166.00	0.00	166.00	N

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Previous 2024/25	Current 2025/26		Proposed 2026/27			
£	£		Net £	Vat £	Gross £	VAT Code

Biodiversity Net Gain

Where development requires biodiversity net gain to be provided, the Council is able to provide advice to developers as part of pre-application engagement. Additionally, landowners looking to advance their land for off-site biodiversity units may wish to seek advice from the Council. The following charges will apply to such requests.

Services Provided:

2,000.00	2,075.00	Sites greater than 20 ha	1,775.00	355.00	2,130.00	A
1,700.00	1,750.00	Sites more than 10 and up to 20 ha	1,500.00	300.00	1,800.00	A
1,450.00	1,490.00	Sites more than 5 and up to 10 ha	1,275.00	255.00	1,530.00	A
1,150.00	1,200.00	Sites less than 5ha	1,025.00	205.00	1,230.00	A

Habitat banks (providers of off-site biodiversity units)

2000.00	2,075.00	Sites greater than 20 ha	1,775.00	355.00	2,130.00	A
1700.00	1,750.00	Sites more than 10 and up to 20 ha	1,500.00	300.00	1,800.00	A
1450.00	1,490.00	Sites more than 5 and up to 10 ha	1,275.00	255.00	1,530.00	A
1150.00	1,200.00	Site less than 5 ha	1,025.00	205.00	1,230.00	A

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PART C - LAND CHARGES DISCRETIONARY CHARGES

Planning

Please note - The Local Authority joined the digital Local Land Charges service managed by HM Land Registry (HMLR) and that service now provides LLC1 search responses. You can access HMLR new digital service through your portal account, Business Gateway or on GOV.UK.

Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27			
			Net £	Vat £	Gross £	VAT Code
127.00	131.00	CON29 Residential Searches - Local Land Charges Act 1975	111.25	22.25	133.50	A
164.00	169.00	CON29 Commercial Searches - Local Land charges Act 1975	143.75	28.75	172.50	A
60.00	63.00	Form CON290 Enquiry 22 Common Lands & Village Greens Q22 (Q22.1 to Q22.3) - includes NSDC fee plus NCC recharge	53.75	10.75	64.50	A
15.00	15.50	Form CON290 cost for each question (Enquiries Q4 to Q21). There is no charge for answering Q21 as we simply advise of the organisation/s you should contact for further details.	13.75	2.75	16.50	A
26.50	27.50	Solicitor's Individual Questions Local Land Charges Act 1975	23.50	4.70	28.20	A
14.00	14.50	Additional Parcels - CON29 - Local Land Charges Act 1975 (additional cost to CON29 Commercial and Residential Search)	15.00	3.00	18.00	A
100.00	103.00	Registration of a charge in Part 11 of the register (Light Obstruction Notice)	88.00	17.60	105.60	A
80.00	81.00	Charge for withdrawn Con29 search (residential or commercial) - applicable when answering requests have been dispatched to external answering organisations excluding Q22 (Q22.1 to Q22.3).	68.50	13.70	82.20	A
140.00	144.00	Charge for withdrawn Con29 search (residential or commercial) - applicable when answering requests have been dispatched to external answering organisations including Q22 (Q22.1 to Q22.3)	121.00	24.20	145.20	A
8.00	12.50	Charge for withdrawn request for Q22 (Q22.1 to Q22.3) only - if not issued to external answering organisations.	10.75	2.15	12.90	A

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Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27			
			Net £	Vat £	Gross £	VAT Code
CON29 Individual Request Charges - Residential						
21.00	21.50	1.1 a-i	18.50	3.70	22.20	A
14.50	15.00	1.1 j-l	12.75	2.55	15.30	A
10.00	10.30	1.2	8.75	1.75	10.50	A
3.50	3.50	3.1	3.00	0.60	3.60	A
4.50	4.50	3.3	3.75	0.75	4.50	A
4.50	4.50	3.7	3.75	0.75	4.50	A
3.50	3.50	3.8	3.00	0.60	3.60	A
3.50	3.50	3.9	3.00	0.60	3.60	A
13.00	13.50	3.10	11.50	2.30	13.80	A
3.50	3.50	3.11	3.00	0.60	3.60	A
6.50	6.50	3.12	5.50	1.10	6.60	A
4.50	4.50	3.13	3.75	0.75	4.50	A
4.50	4.50	3.14	3.75	0.75	4.50	A
7.50	7.50	3.15	6.50	1.30	7.80	A
CON29 Individual Request Charges - Commercial						
35.00	36.00	1.1 a-i	30.75	6.15	36.90	A
23.00	23.50	1.1 j-l	20.00	4.00	24.00	A
10.00	10.30	1.2	8.75	1.75	10.50	A
3.50	3.50	3.1	3.00	0.60	3.60	A
6.50	6.50	3.3	5.50	1.10	6.60	A
6.50	6.50	3.7	5.50	1.10	6.60	A
3.50	3.50	3.8	3.00	0.60	3.60	A
3.50	3.50	3.9	3.00	0.60	3.60	A
13.00	13.50	3.10	11.50	2.30	13.80	A
3.50	3.50	3.11	3.00	0.60	3.60	A
9.50	9.50	3.12	8.15	1.63	9.78	A
6.50	6.50	3.13	5.50	1.10	6.60	A
6.50	6.50	3.14	5.50	1.10	6.60	A
9.00	9.50	3.15	8.15	1.63	9.78	A

Notes:

- 1 - The service is unable to provide a refund if a request for Q22 (Q22.1 to Q22.3)) only has been issued to external answering organisations to complete.
- 2 - Copy of documents - please refer to 'PART E - DEPARTMENTAL SERVICE CHARGES'.
- 3 - Should the search extent area exceed 2 square km, additional charges may be incurred. The service will inform customers at the time of receipt and no further works will be undertaken until confirmation of additional charge agreed.
- 4 - Additional charges may be incurred for every group of parcels of land (e.g.: additional costs from external answering organisations).
- 5 - The local authority will, when assessing if there are any additional parcels, will refer to their latest dataset from Ordnance Survey data when viewed at a scale of 1:2500. The service will provide a summary of the number of parcels and, if applicable, additional costs prior to progressing a search.
- 6 - Expedited search service - Service no longer provided as external answering organisations unable to provide turnaround times for such requests.
- 7 - Results of searches where a fee is payable will not be delivered in any form until full payment has been received (unless the requestor has an account with the service).

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PART D - STREET NAMING AND NUMBERING DISCRETIONARY CHARGES

Planning

The following fee schedule is relevant to developers, and people requesting the following, to cover amendments to approve street naming schemes and the notification of changes for:

- Amendments to any approved naming schemes that must be altered due to the developer making amendments. The charge is issued to developers and is applied for alterations received after the approved scheme has been issued.
- House owners that wish to name, or alter the name, of their house; and
- Renaming and/or renumbering of an existing street

With regard to a Service below requiring a Bespoke Fee charge, please refer to our website for further details:

<https://www.newark-sherwooddc.gov.uk/streetname/>

Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27			
			Net £	Vat £	Gross £	VAT Code
Charges are not subject to VAT						
34.50	36.00	Service Adding or amending a name or re-numbering an existing individual property, including notification to external organisations.	37.00	0.00	37.00	N
137.00	£107 admin fee plus £37 per plot* requiring renumbering/naming	Amendment to approved/existing naming and numbering scheme due to change in plot numbers, or plot positions, including notification.	Bespoke fee - Based on £110 admin fee plus £38 per plot requiring renumbering/naming.			N
137.00	£107 admin fee plus £37 per property for up to 10 properties £18 for every additional property thereafter	Amendment to approved naming and numbering scheme due to change in approved street name (after consultation).	Bespoke fee - Based on £110 admin fee plus £38 per property for up to 10 properties, then £18.50 for every additional property thereafter.			N
137.00	£107 admin fee plus £37 per property for up to 10 properties affected by change £18 for every additional property thereafter affected by change	Rename or numbering of street including notification.	Bespoke fee - £110 admin fee plus £38 per property for up to 10 properties affected by change, then £18.50 for every additional property thereafter affected by change.			N
	No Charge	Resubmission of renaming or numbering of street including notification following objection.	No charge			N
28.50	30.00	Providing written confirmation of a single postal address.	31.00	0.00	31.00	N

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Terms and Conditions:

1. All requests must be completed on the appropriate form which is available on our website.
2. All fees must be paid prior to our notification and/or written confirmation being issued.
3. Should the requestor only wish to be issued with new street names and numbers (not amendments to an approved scheme), this service is provided free of charge.
4. The District Council is not responsible for issuing post codes, this remains the responsibility of Royal Mail.
5. Newark and Sherwood District Council can only issue street naming and numbering schemes contained within the district boundary.
6. All street naming and numbering schemes will be issued in accordance with Newark and Sherwood District Council's 'Street Naming and Numbering Guidance and Policy' (and subsequent updates).
7. Any queries or complaints should be directed through the corporate 'Customer complaints and feedback' procedure.

* Includes naming of a building and all affected properties (e.g., block of flats).

PART E - DEPARTMENTAL SERVICE CHARGES (DISCRETIONARY CHARGES)

Planning

The charges listed below are based on cost recovery only. Therefore, if a matter subsequently transpires to be particularly complex and time consuming, the Council reserves the right to request additional payment based on an hourly charge as set out in Part B - Discretionary Charges. The charge will be dependent on the qualification of the officer undertaking the task. We recommend, where possible, that we provide these documents electronically rather than hard copy. Electronic copies will be available free of charge via our website.

Previous 2024/25 £	Current 2025/26 £	Proposed 2026/27				
		Net £	Vat £	Gross £	VAT Code	
COPYING CHARGES						
11.00	13.50	Copy of a Planning Decision notice 2003 onwards*	Service no longer provided as documents available online.			
26.00	32.00	Copy of a Planning Decision notice prior to 2003	33.00	0.00	33.00 Z	
11.00	13.50	Copies of TPOs (confirmed), Enforcement Notices and Legal Agreements*	Service no longer provided as documents available online.			
		*available on our website - https://publicaccess.newark-sherwooddc.gov.uk/online-applications/				
COPIES OF ANY OTHER DOCUMENTS						
(All are with a minimum charge of £5)						
0.15	0.25	Black and white copy (A4)	0.25	0.00	0.25 Z	
0.25	0.35	Black and white copy (A3)	0.35	0.00	0.35 Z	
1.10	1.50	Black and white copy (A2)	1.50	0.00	1.50 Z	
2.25	3.00	Black and white copy (A1)	3.00	0.00	3.00 Z	
4.25	5.50	Black and white copy (A0)	5.50	0.00	5.50 Z	
0.25	0.35	Colour copying (A4)	0.35	0.00	0.35 Z	
0.50	0.65	Colour copying (A3)	0.65	0.00	0.65 Z	
		Colour copying (A2 and larger) - no facility to provide colour copies at A2 or larger				

We aim to provide a response within 10 working days unless a large number of documents are requested or require extracting. In these cases, where the information is likely to take over one hour to provide, the Council will only provide the information by post. The information will be sent within 20 working days of a request. Post and packaging will be charged at cost. The requestor will be informed of a charge before an officer undertakes any of the above and payment must be received before the information can be provided to them.

We will also work with you to look at other ways of providing the information so that the request falls below the appropriate limit (and can therefore be provided free of charge) and where possible, in the case of publications, many are published on our website for you to download or available in a format to email. This approach means that we can be transparent and as consistent as possible in the way we handle requests for information and subsequent copying and how and when we charge.

The service still holds planning application information on microfiche and should you require copies of information, we will aim to scan the contents and subsequently provide access via our planning application website. Unfortunately we are unable to scan (in house) from microfiche, therefore it is necessary for us to outsource this area of work. To allow preparation, scanning and redaction we aim to provide access within 10 working days.

VAT Code Key:

A - Standard Rated

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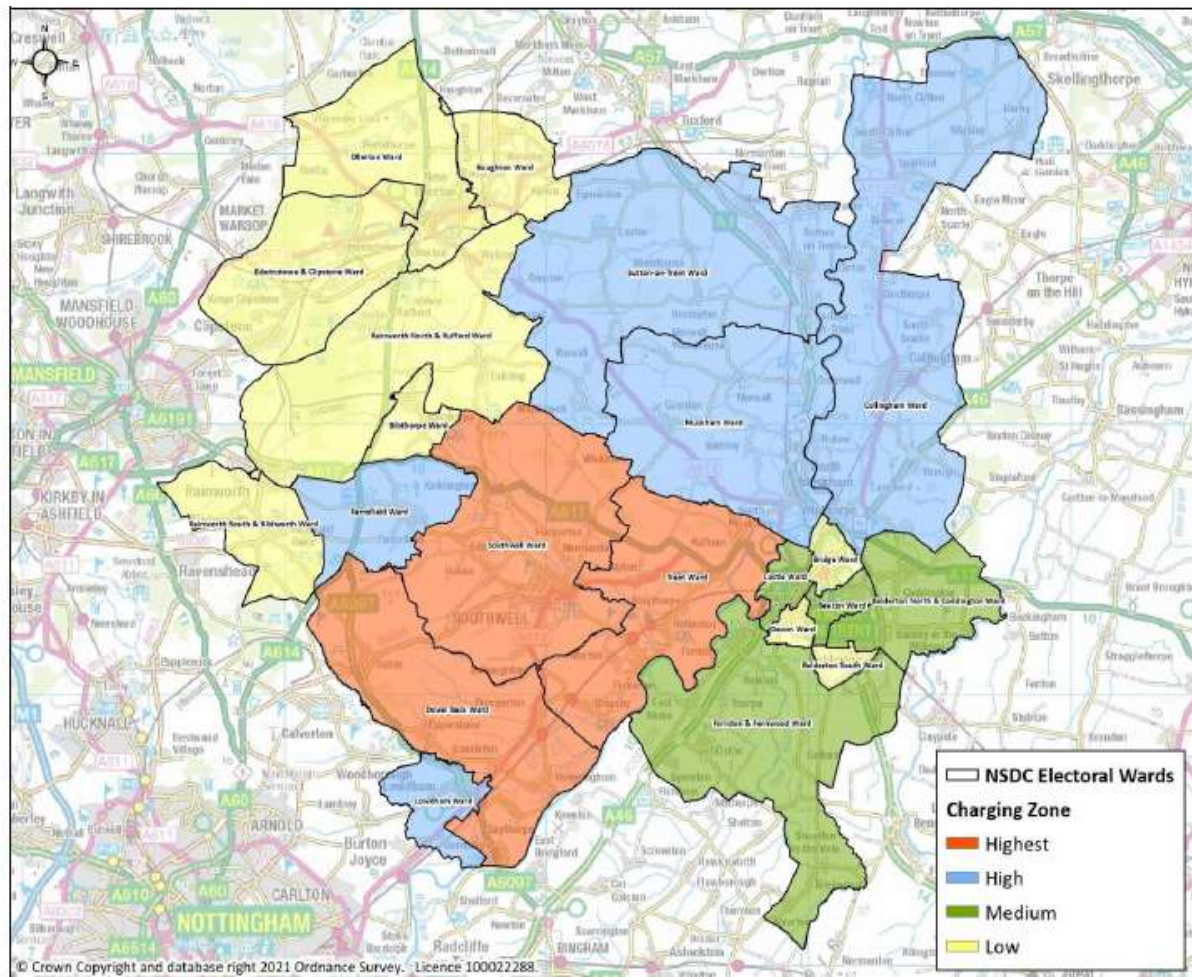
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Z - Zero Rated

PART F - PLANNING POLICY DISCRETIONARY CHARGES

Planning Policy, including CIL

Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27 Net £	Vat £	Gross £	VAT Code
Community Infrastructure Levy (CIL)						
Commercial						
0.00	0.00	Non- residential uses (except retail)	0.00	0.00	0.00	
100.00	100.00	Retail (A1-A5)	100.00	0.00	100.00	N
Residential						
0.00	0.00	Apartments (All Zones)	0.00	0.00	0.00	N
0.00	0.00	Housing Low Zone 1	0.00	0.00	0.00	N
45.00	45.00	Housing Medium Zone 2	45.00	0.00	45.00	N
70.00	70.00	Housing High Zone 3	70.00	0.00	70.00	N
100.00	100.00	Housing Very High Zone 4	100.00	0.00	100.00	N

Community Infrastructure Levy Zones - Residential**Policy Documents**

Electronic pdf based documents can normally be obtained free from our website

Document name

VAT Code Key:	15.00	Amended Core Strategy (Adopted March 2019)	15.00	0.00	15.00	Z
A - Standard Rated						
E - Exempt						
N - Non Business / Outside the Scope						
Z - Zero Rated						

15.00	15.00	Allocations & Development Management DPD	15.00	0.00	15.00	Z
22.00	22.00	Policies Map (also known as the Proposals Map)	22.00	0.00	22.00	Z
No Charge	No Charge	Supplementary Planning Documents and Statement of Community Involvement		No Charge		

VAT Code Key:

A - Standard Rated

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PORTFOLIO: HERITAGE, CULTURE AND THE ARTS

Heritage & Culture

Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27			
			Net £	Vat £	Gross £	VAT Code
		PALACE THEATRE HIRE				
		Full Theatre: 602 seats (With Stage & Dressing Rooms as Equipped)				
		COMMERCIAL USE				
1,908.00	2,034.00	Per day with one performance - week days	1,745.83	349.17	2,095.00	A
2,544.00	2,754.00	Per day with one performance - weekends	2,362.50	472.50	2,835.00	A
3,498.00	3,594.00	Per day with two performances - weekdays	3,083.33	616.67	3,700.00	A
4,140.00	4,380.00	Per day with two performances - weekends	3,750.00	750.00	4,500.00	A
11,772.00	12,300.00	Week Hire: Monday-Saturday	1,054.17	210.83	1,265.00	A
		NON-PROFIT MAKING/CHARITY/LOCAL				
1,284.00	1,284.00	Per day with one performance - week days	1,104.17	220.83	1,325.00	A
1,896.00	1,896.00	Per day with one performance - weekends	1,629.17	325.83	1,955.00	A
1,956.00	1,956.00	Per day with two performances - weekdays	1,679.17	335.83	2,015.00	A
2,568.00	2,568.00	Per day with two performances - weekends	2,204.17	440.83	2,645.00	A
2,568.00	3,240.00	Conference: Full Theatre	2,779.17	555.83	3,335.00	A
		THEATRE HIRE Supplementary Charges; Per Hour (Not including staffing)				
97.80	97.80	Technical/Dress; Commercial Hires	85.42	17.08	102.50	A
82.80	80.40	Technical/Dress; Non Profit /Charity	70.42	14.08	84.50	A
82.80	82.80	General Rehearsals (No lights); Commercial Hires	72.50	14.50	87.00	A
67.80	67.80	General Rehearsals (No lights); Non Profit/Charity	59.17	11.83	71.00	A
28.20	28.20	Get In/Fit Up/Get Out; Commercial Hires	24.58	4.92	29.50	A
24.00	24.00	Get In/Fit Up/Get Out; Non Profit/Charity	20.83	4.17	25.00	A
		STAFFING RECHARGES; Per hour				
42.00	45.60	Technical Manager - Weekdays*	39.17	7.83	47.00	A
48.00	51.60	Technical Manager - Weekends**	45.00	9.00	54.00	A
32.40	36.00	Technical Officer - Weekdays*	31.67	6.33	38.00	A
27.20	40.80	Technical Officer - Weekends**	35.83	7.17	43.00	A
22.80	26.40	Technical Assistant - Weekdays*	22.92	4.58	27.50	A
27.60	31.20	Technical Assistant - Weekends**	27.50	5.50	33.00	A
		* Plus 20% on all rates for hours worked between 23:30 and 06:00 hours				
		** Plus 20% on all rates for hours worked between 23:30 and 06:00 hours and plus 100% for all Bank Holiday working and 120% on all rates for hours worked on Bank Holidays between 23:30 and 06:00 hours				
		TICKET HANDLING FEE				
2.00	2.00	Per Ticket - applicable to all professional productions	1.67	0.33	2.00	A
0.50-1.50	2.00	Per Ticket - applicable to all amateur productions, dependent on overall ticket price	1.67	0.33	2.00	A
		PALACE MEMBERSHIP SCHEME				
11.00	12.00	Single membership	10.00	2.00	12.00	A
18.50	19.00	Couple’s membership	16.67	3.33	20.00	A
8.00	8.00	Junior membership	6.67	1.33	8.00	A

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Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27 Net £	Vat £	Gross £	VAT Code
NATIONAL CIVIL WAR CENTRE- NEWARK MUSEUM						
DAY TICKETS						
8.00	8.50	Adult	7.08	1.42	8.50	A
7.00	7.50	Concession	6.25	1.25	7.50	A
FREE	FREE	Children under 5		FREE		
FREE	FREE	NEW: Young Person (age 5-24)		FREE		
FREE	FREE	Newark and Sherwood Resident		FREE		
15.95	15.95	Annual Pass - Adult	13.29	2.66	15.95	A
13.95	13.95	Annual Pass - Concession	11.63	2.33	13.95	A
		Ability to offer promotional discounts and flexible pricing to target specific audiences, promote specific events or encourage and increase local footfall and site awareness				
GROUPS						
ENQUIRE		Group Visit (10 or more paying)		ENQUIRE		A
FREE	FREE	Mini Museum		FREE		
15.00	20.00	After-hours Evening Guided Visit:	16.67	3.33	20.00	A
5.00	6.00	Object Handling Session (on top of day group rate) This is for groups who are looking for a hands-on experience.	5.00	1.00	6.00	A
	6.00	Volunteer-led Town/Civil War Tour. Price per head.	5.00	1.00	6.00	A
6.00	6.00	Commercial: Town Tour	5.00	1.00	6.00	A
6.00	6.00	Commercial: Castle Tour	5.00	1.00	6.00	A
MISCELLANEOUS CHARGES						
198.00	240.00	After Dinner Speaking	200.00	40.00	240.00	A
ROOM HIRE						
Byron Room/Community/Learning (Per Hour)*						
FREE	FREE	Free Hire for Community/Partnership working (Limited Hours)		FREE		A
N/A	N/A	Basic set up (No chairs and tables, only available Office Hours)	30.00	6.00	36.00	A
N/A	N/A	Full set up (Chairs and tables) Office Hours	45.00	9.00	54.00	A
N/A	N/A	Full set up (Chairs and tables)After Hours	60.00	12.00	72.00	A
ENQUIRE		Workshops - to be paid in advance when booking. Price by request Charge based on self-serviced hire. The price will increase by 20% to cover VAT applicable to hire where services are required.		ENQUIRE		A
N/A	18.00	Price from £18/hr inc VAT	15.00	3.00	18.00	A
Tudor Hall						
FREE	FREE	Free Hire for Community/Partnership working (Limited Hours)		FREE		
N/A	N/A	Hourly rate (max 3 hours) Basic set up (No chairs and tables, only available Office Hours)	60.00	12.00	72.00	A
N/A	N/A	Day rate (3-7 hours) - basic set up (No chairs and tables, only available Office Hours)	350.00	70.00	420.00	A
N/A	N/A	Hourly rate (max 3 hours) Full set up (Chairs and tables, only available Office Hours)	90.00	18.00	108.00	A
N/A	N/A	Day Rate (3-7 hours) - Full set up (Chairs and tables) Office Hours	700.00	140.00	840.00	A
N/A	N/A	Day Rate (3-7 hours) - Full set up (Chairs and tables) After Hours	1000.00	200.00	1,200.00	A
N/A	N/A	Wedding Rate	2400.00	480.00	2,880.00	A
20.00	30.00	Microfiche Copies	25.00	5.00	30.00	A
10.00	10.00	Own Camera; Time processing charges It is possible for researchers to use their own camera to take photos of documents and objects. Copyright limitations apply.	8.33	1.67	10.00	A
16.00	16.00	Digital Reprographics Museum staff can take photos of documents or objects for visitors. Please note this service may not be available same day – orders will be processed ASAP. Copyright limitations apply.	13.33	2.67	16.00	A

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		Publication (Per image)				
150.00	150.00	Commercial Organisations	125.00	25.00	150.00	A
25.00	25.00	Local Authority, Voluntary or Charitable Organisations	20.83	4.17	25.00	A
150.00	150.00	Corporate Products (Annual reports, TV)	125.00	25.00	150.00	A
150.00	150.00	Commercial Products (Cards, Calendars etc)	125.00	25.00	150.00	A
250.00	325.00	Long Term Archaeological Storage at Museum Resource Centre; per box	270.83	54.17	325.00	A
N/A	25.00	Issuing of Accessison Number	20.83	4.17	25.00	A
16.50	16.50	Loans Box Fines (Late return)	13.75	2.75	16.50	A
		Other Income				
ENQUIRE		Out of District Schools Travel Expenses*		ENQUIRE		
		*Price by request - We will consider outreach for schools on a case by case basis and price accordingly.				
25.00	25.00	Discovery Box; Cost per hire for 2 week period	20.83	4.17	25.00	A
		Education programme at NCWC				
		KS1-KS3 Students				
4.50	4.50	Two facilitated activities - Half day visit (2-2.5hrs); per person	4.50	0.00	4.50	E
7.00	7.00	Three facilitated activities - Full day visit; per person	7.00	0.00	7.00	E
8.00	8.00	Four facilitated activities - Full day visit; per person	8.00	0.00	8.00	E
		KS5, FE & HE Students				
8.00	7.00	Full day visit; Price (from) per head	7.00	0.00	7.00	E

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		Net £	Vat £	Gross £	VAT Code	
NEWARK CASTLE						
Admission						
6.00	8.00	Adult	7.50	1.50	9.00	A
N/A	4.00	Residents of Newark & Sherwood District	3.75	0.75	4.50	A
3.00	FREE	Children & Students up to 25 years		FREE		
N/A	4.00	Guided Tours (upto 25 years - FREE)	4.17	0.83	5.00	A
N/A	N/A	Joint Ticket with NCWC for non-residents	10.00	2.00	12.00	A
Hire of Gardens						
250.00	240.00	Charity (Plus staffing, security & other anciliary charges)	291.67	58.33	350.00	A
850.00	850.00	Commercial (per day)	750.00	150.00	900.00	A
Hire of Castle						
N/A	80.00	For Events. Price (from) per hour plus staffing, security and other aciliary charges (dependant on number of spaces required)	83.33	16.67	100.00	A
Hire of Gardens for Weddings						
Bandstand October-March						
550.00	550.00	Monday-Thursday	500.00	100.00	600.00	A
600.00	600.00	Fridays & Sundays	541.67	108.33	650.00	A
650.00	650.00	Saturdays	583.33	116.67	700.00	A
Bandstand April-September						
600.00	600.00	Monday-Thursday	541.67	108.33	650.00	A
650.00	650.00	Fridays & Sundays	583.33	116.67	700.00	A
750.00	750.00	Saturdays	666.67	133.33	800.00	A
Undercroft/Garden Room October-March						
700.00	700.00	Monday-Thursday	625.00	125.00	750.00	A
758.00	758.00	Fridays & Sundays	666.67	133.33	800.00	A
815.00	815.00	Saturdays	708.33	141.67	850.00	A
Undercroft/Garden Room April-September						
758.00	758.00	Monday-Thursday	666.67	133.33	800.00	A
815.00	815.00	Fridays & Sundays	708.33	141.67	850.00	A
875.00	875.00	Saturdays	750.00	150.00	900.00	A
Education Programme						
N/A	3.25	Two facilitated activities - Half day visit (2-2.5hrs); per person	4.50	0.00	4.50	E
N/A	4.50	Three facilitated activities - Full day visit; per person	7.00	0.00	7.00	E
N/A	N/A	Four facilitated activities - Full day visit; per person	8.00	0.00	8.00	E
N/A	200.00	Use of Castle for commercial photography/filming	166.67	33.33	200.00	A
N/A	100.00	Use of Castle Gardens for wedding photographs - professional photographers only	83.33	16.67	100.00	A

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PORTFOLIO: PUBLIC PROTECTION AND COMMUNITY RELATIONS

Communities & Environment : Public Protection

Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27			
			Net £	Vat £	Gross £	VAT Code
GAMBLING ACT 2005 (STATUTORY)						
Family Entertainment Centre						
100.00	100.00	Transitional	100.00	0.00	100.00	N
300.00	300.00	New	300.00	0.00	300.00	N
300.00	300.00	Renewal	300.00	0.00	300.00	N
25.00	25.00	Change of name	25.00	0.00	25.00	N
15.00	15.00	Copy permit	15.00	0.00	15.00	N
Prize Gaming Permits						
100.00	100.00	Transitional	100.00	0.00	100.00	N
300.00	300.00	New	300.00	0.00	300.00	N
300.00	300.00	Renewal	300.00	0.00	300.00	N
25.00	25.00	Change of name	25.00	0.00	25.00	N
15.00	15.00	Copy permit	15.00	0.00	15.00	N
Gaming Machines in Alcohol Licenced Premises						
50.00	50.00	Gaming Machine Notification - up to 2 machines	50.00	0.00	50.00	N
150.00	150.00	Gaming Machine Permit (New Operator) - 2+ machines	150.00	0.00	150.00	N
100.00	100.00	Gaming Machine Permits - Variation	100.00	0.00	100.00	N
50.00	50.00	Gaming Machine Permits - Annual Fee	50.00	0.00	50.00	N
Club Gaming and Club Machine Permits						
100.00	100.00	Club Gaming & Machine Permits - Fast Track	100.00	0.00	100.00	N
200.00	200.00	Club Gaming & Machine Permits - New Application	200.00	0.00	200.00	N
200.00	200.00	Club Gaming & Machine Permits - Renewal	200.00	0.00	200.00	N
100.00	100.00	Club Gaming & Machine Permits - Variation	100.00	0.00	100.00	N
50.00	50.00	Annual Fee	50.00	0.00	50.00	N
N/A	15.00	Copy of Permit	15.00	0.00	15.00	N
N/A	100.00	Temporary use Notice	100.00	0.00	100.00	N
Small society Lottery						
40.00	40.00	Exempt Lotteries – Registration Fee	40.00	0.00	40.00	N
20.00	20.00	Exempt Lotteries – Annual Fee	20.00	0.00	20.00	N

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			Net £	Vat £	Gross £	VAT Code
GAMBLING ACT 2005 (DISCRETIONARY)						
BINGO						
1,260.00	1,260.00	New application	1,260.00	0.00	1,260.00	N
880.00	880.00	Application for reinstatement of licence	880.00	0.00	880.00	N
1,320.00	1,320.00	Application for provisional statement	1,200.00	0.00	1,200.00	N
710.00	710.00	Application to convert provisional statement	710.00	0.00	710.00	N
1,100.00	1,100.00	Application to Vary licence	1,100.00	0.00	1,100.00	N
170.00	170.00	Application to transfer licence	170.00	0.00	170.00	N
50.00	50.00	Notification of Change	50.00	0.00	50.00	N
30.00	30.00	Copy of Licence	25.00	0.00	25.00	N
570.00	570.00	Annual Fee	570.00	0.00	570.00	N
ADULT GAMING CENTRE						
1,000.00	1,000.00	New application	1,000.00	0.00	1,000.00	N
880.00	880.00	Application for reinstatement of licence	880.00	0.00	880.00	N
1,260.00	1,260.00	Application for provisional statement	1,200.00	0.00	1,200.00	N
710.00	710.00	Application to convert provisional statement	710.00	0.00	710.00	N
1,000.00	1,000.00	Application to Vary licence	1,000.00	0.00	1,000.00	N
170.00	170.00	Application to transfer licence	170.00	0.00	170.00	N
50.00	50.00	Notification of Change	50.00	0.00	50.00	N
30.00	30.00	Copy of Licence	25.00	0.00	25.00	N
570.00	570.00	Annual Fee	570.00	0.00	570.00	N
FAMILY ENTERTAINMENT CENTRE						
1,000.00	1,000.00	New application	1,000.00	0.00	1,000.00	N
530.00	570.00	Application for reinstatement of licence	570.00	0.00	570.00	N
1,260.00	1,260.00	Application for provisional statement	950.00	0.00	950.00	N
680.00	680.00	Application to convert provisional statement	680.00	0.00	680.00	N
870.00	870.00	Application to Vary licence	870.00	0.00	870.00	N
110.00	110.00	Application to transfer licence	110.00	0.00	110.00	N
50.00	50.00	Notification of Change	50.00	0.00	50.00	N
30.00	30.00	Copy of Licence	25.00	0.00	25.00	N
570.00	570.00	Annual Fee	570.00	0.00	570.00	N
BETTING PREMISES (excl. tracks)						
1,000.00	1,050.00	New application	1,050.00	0.00	1,050.00	N
530.00	840.00	Application for reinstatement of licence	840.00	0.00	840.00	N
1,260.00	1,260.00	Application for provisional statement	1,200.00	0.00	1,200.00	N
680.00	680.00	Application to convert provisional statement	680.00	0.00	680.00	N
870.00	1,000.00	Application to Vary licence	1,000.00	0.00	1,000.00	N
110.00	160.00	Application to transfer licence	160.00	0.00	160.00	N
50.00	50.00	Notification of Change	50.00	0.00	50.00	N
30.00	30.00	Copy of Licence	25.00	0.00	25.00	N
570.00	570.00	Annual Fee	570.00	0.00	570.00	N
BETTING ON TRACK						
1,050.00	1,050.00	New application	1,050.00	0.00	1,050.00	N
840.00	840.00	Application for reinstatement of licence	840.00	0.00	840.00	N
1,260.00	1,260.00	Application for provisional statement	950.00	0.00	950.00	N
680.00	680.00	Application to convert provisional statement	680.00	0.00	680.00	N
1,160.00	1,160.00	Application to Vary licence	1,160.00	0.00	1,160.00	N
160.00	160.00	Application to transfer licence	160.00	0.00	160.00	N

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50.00	50.00 Notification of Change	50.00	0.00	50.00	N
30.00	30.00 Copy of Licence	25.00	0.00	25.00	N
570.00	570.00 Annual Fee	570.00	0.00	570.00	N

These fees are set at the discretion of the local Authority within a framework on minimum and maximums set in statutory regulations

PORTFOLIO: PUBLIC PROTECTION AND COMMUNITY RELATIONS

Communities & Environment : Public Protection

Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27			
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LICENSING						
90.00	90.00	Hypnotism - Grant. Occasional for specific dates	90.00	0.00	90.00	N
3,780.00	3,780.00	Sex Establishment - Grant/Renewal (up to 1 year)	3,780.00	0.00	3,780.00	N
Vehicle Licences						
250.00	250.00	Vehicle Application Hackney Carriage Licence Annual Fee	250.00	0.00	250.00	N
190.00	190.00	Vehicle Application Private Hire Licence Annual Fee	190.00	0.00	190.00	N
130.00	130.00	Vehicle Application Ambulance Licence Annual Fee	130.00	0.00	130.00	N
160.00	160.00	Hackney Carriage/Taxi Driver (up to 3 years)	160.00	0.00	160.00	N
240.00	240.00	Hackney Carriage/Taxi Driver New applicants	240.00	0.00	240.00	N
60.00	60.00	Hackney Carriage/Taxi Driver Licence persons over 65/Annual	60.00	0.00	60.00	N
130.00	130.00	Ambulance Driver (3 Years)	130.00	0.00	130.00	N
40.00	40.00	Ambulance Driver persons over 65/Annual	40.00	0.00	40.00	N
130.00	110.00	Ambulance Driver New applicants	130.00	0.00	130.00	N
Private Hire Operators (5 years)						
380.00	380.00	Private Hire Operator (5 years) Licence Fee	380.00	0.00	380.00	N
40.00	40.00	Private Hire Operator Licence per vehicle	40.00	0.00	40.00	N
Ambulance Operators (5 years)						
380.00	380.00	Ambulance Operator (5 years) New/Renewal	380.00	0.00	380.00	N
40.00	40.00	Ambulance Operator Licence per Vehicle	40.00	0.00	40.00	N
45.00	45.00	Knowledge Test (one off)	45.00	0.00	45.00	N
50.00	30.00	Replacement Driver Badge	50.00	0.00	50.00	N
60.00	50.00	Replacement Plate Hackney Carriage	60.00	0.00	60.00	N
	50.00	Replacement Plate Private Hire	50.00	0.00	50.00	N
90.00	60.00	Transfer of Plate Hackney Carriage (No replacement plate to be issued)	90.00	0.00	90.00	N
N/A	60.00	Transfer of Plate Private Hire (No replacement plate to be issued)	60.00	0.00	60.00	N
80.00	90.00	Temporary Plate/Transfer of Plate Hackney Carriage (including Plates and magnetic roundals)	80.00	0.00	80.00	N
15.00	90.00	Temporary Plate/Transfer of Plate Private Hire (including Plates and magnetic roundals)	15.00	0.00	15.00	N
N/A	80.00	Temporary Plate/Transfer of Plate Hackney Carriage (including Plates and stick on roundals)	80.00	0.00	80.00	N
N/A	80.00	Temporary Plate/Transfer of Plate Private Hire (including Plates and stick on roundals)	80.00	0.00	80.00	N
N/A	20.00	Temporary & Permanent magnetic roundals	20.00	0.00	20.00	N
10.00	10.00	Additional stick on Roundels	10.00	0.00	10.00	N
VEHICLE TEST - TAXI INSPECTION (Bi-annual, once every 6 months)						
52.50	52.50	Without MOT	55.00	0.00	55.00	N
63.00	63.00	With MOT	65.00	0.00	65.00	N

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Communities & Environment : Public Protection

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			Net £	Vat £	Gross £	VAT Code
LICENSING ACT 2003 (STATUTORY)						
ENQUIRE		Premises licence - Application		ENQUIRE		N
ENQUIRE		Premises Licence – Annual Fee		ENQUIRE		N
ENQUIRE		Premises Licence - additional fee for large event:		ENQUIRE		N
ENQUIRE		Premises Licence - Full Variation		ENQUIRE		N
The above fee's payable depend on the rateable value of the premises which are prescribed / set nationally.						
90.00	89.00	Premises Licence - Minor Variation	89.00	0.00	89.00	N
40.00	37.00	Personal Licence	37.00	0.00	37.00	N
20.00	21.00	Temporary event Notice	21.00	0.00	21.00	N
PAVEMENT LICENCE						
New Fee		Pavement Licence - New 1 Yr	100.00	0.00	100.00	N
New Fee		Pavement Licence - New 2 Yr	150.00	0.00	150.00	N
New Fee		Pavement Licence - Renewal 1 Yr	75.00	0.00	75.00	N
New Fee		Pavement Licence - Renewal 2 Yr	125.00	0.00	125.00	N

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Communities & Environment: Public Protection

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ENVIRONMENTAL HEALTH						
Animal Boarding Establishments						
260.00	419.00	New/Renewal (annual)	430.00	0.00	430.00	N
	New Fee	If a Cattery/Kennel on own	348.00	0.00	348.00	N
Home Boarding						
200.00	281.00	New/Renewal (annual)	325.00	0.00	325.00	N
Dog Day Care						
180.00	327.00	New/Renewal (annual)	348.00	0.00	348.00	N
Dangerous Wild Animals						
260.00	120.00	Dangerous Wild Animals (plus Vet fees)	255.00	0.00	255.00	N
Performing Animals						
N/A	281.00	Performing Animals - 3 yearly licence	301.00	0.00	301.00	N
Dog Breeding; Annual Licence						
230.00	419.00	New/Renewal - Includes Compliance & Inspection Fee	419.00	0.00	419.00	N
Riding Establishments; Annual Licence						
230.00	419.00	New/Renewal - Includes Compliance & Inspection Fee	433.00	0.00	433.00	N
Ear-Piercing, Tattooing, Acupuncture, Electrolysis, Skin piercing and semi- permanent tattooing						
140.00	150.00	Annual Licence; Per person	160.00	0.00	160.00	N
130.00	150.00	Annual Licence; Premises*	160.00	0.00	160.00	N
		Where the premises already hold a licence the charge is £125 per additional treatment				
N/A	150.00	Tattoo Hygiene Rating scheme	155.00	0.00	155.00	N
N/A	106.00	Revisit Tattoo Hygiene Rating Scheme	108.00	0.00	108.00	N
Massage & Special Treatment; Annual Licence						
210.00	199.00	New/Renewal (annual)	199.00	0.00	199.00	N
Sun beds						
N/A	222.00	New/Renewal (annual)	215.00	0.00	215.00	N
Lasers; Annual Licence						
570.00	512.00	New	542.00	0.00	542.00	N
210.00	300.00	Renewal	308.00	0.00	308.00	N
260.00	282.00	Transfer	292.00	0.00	292.00	N
Zoo's; First Licence valid for 4 years; Renewal valid for 6 years						
590.00	566.00	Initial Inspection	622.00	0.00	622.00	N

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440.00	497.37	Periodic 3 year inspection	529.00	0.00	529.00	N
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Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27			
			Net £	Vat £	Gross £	VAT Code
		Pet Shop				
210.00	442.75	New/Renewal - Includes Compliance & Inspection Fee	449.00	0.00	449.00	N
200.00	285.50	Re-rating of Animal licence establishment	302.00	0.00	302.00	N
200.00	285.50	Transfer of Animal licence establishment	278.00	0.00	278.00	N
80.00	28.00	Variation of Animal licence establishment	30.00	0.00	30.00	N
		High Hedges ; One off				
260.00	260.00	1st stage	260.00	0.00	260.00	N
440.00	440.00	2nd stage	440.00	0.00	440.00	N
		HMO Licence Application for House in Multiple Occupation; One off				
790.00	790.00	Single application	790.00	0.00	790.00	N
600.00	600.00	Multiple applications at same time	600.00	0.00	600.00	N
60.00	60.00	Variation of licence	60.00	0.00	60.00	N
		Scrap Metal Dealer; Licence valid for 3 years				
410.00	410.00	Site Licence	410.00	0.00	410.00	N
170.00	170.00	Collectors Licence	170.00	0.00	170.00	N
		Mobile Homes Act 2014				
420.00	420.00	Application fee	420.00	0.00	420.00	N
10.00	10.00	Plus, per additional unit (Depends on total number of pitcl	10.00	0.00	10.00	N
10.00	10.00	Annual Fee (Per Pitch)	10.00	0.00	10.00	N
190.00	190.00	Transfer/amendment of licence	190.00	0.00	190.00	N
160.00	160.00	Depositing Site rules	160.00	0.00	160.00	N
320.00	320.00	Fit and Proper person application fee	320.00	0.00	320.00	N
		Certificates, Authorisation & Register Copies				
N/A	176.00	Food Hygiene Rating Scheme (FHRS) Re-inspection	180.00	0.00	180.00	N
40.00	40.00	Export Health Certificate	40.00	0.00	40.00	N
290.00	290.00	Condemnation Certificate	290.00	0.00	290.00	N
		Environmental Site Reports				
150.00	150.00	Environmental Site Reports Home Buyer Version	150.00	0.00	150.00	N
420.00	420.00	Environmental Site Reports Detailed version	430.00	0.00	430.00	N
160.00	160.00	Housing immigration check	160.00	0.00	160.00	N
		Private Water Supplies				
30.00	60.00	Risk Assessment (Hourly rate x time spent)	60.00	0.00	60.00	N
30.00	60.00	Domestic Supplies (Reg 10)	60.00	0.00	60.00	N
50.00	60.00	Check Monitoring (Commercial supplies); Plus Analysis Cost	60.00	0.00	60.00	N
50.00	60.00	Audit Monitoring (Commercial supplies); Plus Analysis Cost	60.00	0.00	60.00	N
		Dog Control - Stray Dog Charges				
		This includes Government fee, Local Authority charge, and Kennelling costs including Food				
		Duration				
83.00	83.00	1 Day	98.00	0.00	98.00	N
91.00	91.00	2 Days	113.00	0.00	113.00	N
99.00	99.00	3 Days	128.00	0.00	128.00	N

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107.00	107.00 4 days	143.00	0.00	143.00	N
115.00	115.00 5 Days	158.00	0.00	158.00	N
123.00	123.00 6 Days	173.00	0.00	173.00	N
131.00	131.00 7 Days	188.00	0.00	188.00	N

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PORTFOLIO:CLIMATE AND THE ENVIRONMENT

Communities & Environment; Enviromental Services

Previous 2024/25	Current 2025/26	Proposed 2026/27				
£	£		Net £	Vat £	Gross £	VAT Code
		WASTE & RECYCLING				
		Trade Waste, Recycling & Garden Bins				
		Disposal costs are provided by Nottinghamshire County Council (disposal authority) and will be added to NSDCs Fee				
		REFUSE & RECYCLING (Including Glass)				
		Collection Charge based on Bin Size				
2.65	2.80	140L	2.90	0.00	2.90	N
3.30	3.50	240L	3.60	0.00	3.60	N
4.15	4.40	360L	4.50	0.00	4.50	N
6.20	6.50	660L	6.70	0.00	6.70	N
9.25	9.70	1100L	10.50	0.00	10.50	N
2.10	2.20	Pre-Paid Sacks	2.30	0.00	2.30	N
2.65	2.80	Clinical	2.90	0.00	2.90	N
		FOOD RECYCLING				
		Collection Charge based on Bin Size				
N/A	N/A	140L	4.30	0.00	4.30	N
N/A	N/A	240L	5.40	0.00	5.40	N
N/A	N/A	360L	6.80	0.00	6.80	N
N/A	N/A	660L	10.00	0.00	10.00	N
N/A	N/A	1100L	14.90	0.00	14.90	N
		SIMPLER RECYCLING				
		Collection Charge on Bin Size				
N/A	4.20	140L	4.30	0.00	4.30	N
N/A	5.25	240L	5.40	0.00	5.40	N
N/A	6.60	360L	6.80	0.00	6.80	N
N/A	9.75	660L	10.00	0.00	10.00	N
N/A	14.55	1100L	14.90	0.00	14.90	N
		Disposal Charge				
		SET BY NCC				
		Trade Waste contract charges				
46.00	46.00	Alteration Fee	50.00	10.00	60.00	A
		Access Fee (Maximum) 5 – 10% of total cost dependent on site	ENQUIRE			
		Domestic Garden Bins				
37.00	38.00	Price per bin	40.00	0.00	40.00	N
		Cost of bin for new properties based on Bin Size				
36.00	43.00	140L	44.10	0.00	44.10	N
36.00	43.00	240L	44.10	0.00	44.10	N
52.50	63.00	360L	64.60	0.00	64.60	N
325.50	375.40	660L	384.80	0.00	384.80	N
346.50	416.00	1100L	426.40	0.00	426.40	N
73.50	88.00	Developers delivery charge (per load)	90.20	0.00	90.20	N
		Bulky Waste Charges				
		Domestic Bulky Waste				
14.00	14.00	First Item	14.00	0.00	14.00	N
7.50	7.50	Subsequent item	7.50	0.00	7.50	N

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Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27			
			Net £	Vat £	Gross £	VAT Code
		Electrical Items				
14.00	14.00	First Item	14.00	0.00	14.00	N
7.50	7.50	Subsequent item	7.50	0.00	7.50	N
74.00	74.00	Large Items which are not covered by the above charges, per hour	75.00	0.00	75.00	N
		Commercial Fridges				
110.25	112.00	Per Unit	150.00	0.00	150.00	N
113.40	116.00	Collection and Transport	150.00	0.00	150.00	N
		Christmas Trees				
5.00	5.00	Per Unit (Residents)	5.00	0.00	5.00	N
6.00	6.00	Per Unit (Non Residents)	5.00	1.00	6.00	A
		Cleansing Services Hours				
73.50	75.00	1 hour	75.00	15.00	90.00	A
110.00	112.00	1.5 hours	112.50	22.50	135.00	A
147.00	150.00	2 hours	150.00	30.00	180.00	A
220.50	225.00	3 hours	225.00	45.00	270.00	A
294.00	300.00	4 hours	300.00	60.00	360.00	A
367.50	375.00	5 hours	375.00	75.00	450.00	A
		Emptying bins (cost per empty of bin)				
1.20	1.20	Litter bins	1.30	0.00	1.30	N
2.30	2.30	Dog Bins	2.40	0.00	2.40	N
		Vehicle Workshop Services				
45.00	45.00	MOT's	45.00	0.00	45.00	N
65.00	65.00	Air Conditioning re-gas	65.00	13.00	78.00	A
45.00	45.00	External Servicing of vehicles, per hour	50.00	10.00	60.00	A

PORTFOLIO: HEALTH, WELLBEING AND LEISURE

Communities & Environment; Enviromental Services

Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27			
			Net £	Vat £	Gross £	VAT Code
PARKS & AMENITIES						
Forest School Sessions						
10.50	10.00	Ranger-led, per session	10.00	0.00	10.00	E
3.00	3.00	Self-led, per person	3.00	0.00	3.00	E
School sessions						
105.00	105.00	Ranger-led: annual	105.00	0.00	105.00	E
26.25	26.25	Ranger-led: one-off	26.25	0.00	26.25	E
42.00	42.00	Schools-led: annual	42.00	0.00	42.00	E
10.50	10.00	Schools-led: one-off	10.00	0.00	10.00	E
200.00	200.00	Memorial Rose and Plaque	300.00	0.00	300.00	N
Parks Events						
100.00	100.00	Ticketed + 15% of Ticket Sales	200.00	0.00	200.00	N
0.00	0.00	Charity (Stall Only)		FREE		N
100.00	100.00	Charity Event	100.00	0.00	100.00	N
400.00	400.00	Non-ticketed	300.00	0.00	300.00	N

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PORTFOLIO: STRATEGY, PERFORMANCE AND FINANCE

Resources & Deputy Chief Executive

Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27			
			Net £	Vat £	Gross £	VAT Code
PUBLIC CONVENIENCES						
0.20	0.20	Gilstap Centre	0.20	0.00	0.20	N

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PORTFOLIO: STRATEGY, PERFORMANCE AND FINANCE

Resources & Deputy Chief Executive

Previous 2024/25 £	Current 2025/26 £	Proposed 2026/27			
		Net £	Vat £	Gross £	VAT Code
NEWARK CAR PARKS					
INNER TOWN					
London Road, Baldertongate, Town Wharf, Appletongate					
Duration					
0.50	0.50	30 minutes		FREE	
1.00	1.00	1 hour	0.83	0.17	1.00 A
1.50	1.50	2 hours	1.42	0.28	1.70 A
2.50	2.50	2-3 hours	2.25	0.45	2.70 A
4.50	4.50	3-4 hours	3.92	0.78	4.70 A
7.50	7.50	Over 4 hours	6.67	1.33	8.00 A
1.00	1.00	After 6pm (Evening Charge)	0.83	0.17	1.00 A
Riverside (former Tolney Lane), Riverside Arena					
Duration					
1.00	1.00	1 hour	0.83	0.17	1.00 A
1.50	1.50	2 hours	1.42	0.28	1.70 A
2.00	2.00	2-4 hours	1.83	0.37	2.20 A
3.00	3.00	4-5 hours	2.67	0.53	3.20 A
3.50	3.50	5 hours and above	3.08	0.62	3.70 A
Riverside (former Tolney Lane), Riverside Arena, Premium parking					
Duration					
NA	New Fee	0-2 hours	2.50	0.50	3.00 A
NA	New Fee	2-4 hours	3.33	0.67	4.00 A
NA	New Fee	4-5 hours	4.17	0.83	5.00 A
NA	New Fee	5 hours and above (on day of issue)	5.00	1.00	6.00 A
Castle House					
Duration					
0.50	0.50	30 minutes	0.42	0.08	0.50 A
1.00	1.00	1 hour	0.83	0.17	1.00 A
1.50	1.50	2 hours	1.42	0.28	1.70 A
2.00	2.00	2-4 hours	1.83	0.37	2.20 A
3.00	3.00	4-5 hours	2.67	0.53	3.20 A
3.50	3.50	5 hours and above	3.08	0.62	3.70 A
Dedicated Motorcycle Bays Newark					
Motorcycles parked in the dedicated motorcycle bay or area will be able to park free but use of these dedicated bays and areas is limited to 8 hours in any 24hr period.					
SEASON TICKETS INNER TOWN					
Duration					
90.00	90.00	Per month	79.17	15.83	95.00 A
200.00	200.00	Per quarter	185.42	37.08	222.50 A
740.00	740.00	Per year (7 days per week)	650.00	130.00	780.00 A
SEASON TICKETS OUTER TOWN					
Duration					
60.00	60.00	Per month	51.67	10.33	62.00 A
130.00	130.00	Per quarter	112.50	22.50	135.00 A
370.00	370.00	Per year (Monday - Friday only)	333.33	66.67	400.00 A
470.00	470.00	Per year (7 days per week)	412.50	82.50	495.00 A

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Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27			
			Net £	Vat £	Gross £	VAT Code
CONTRACT CAR PARK RATES						
Barnby Gate						
220.00	220.00	Per Quarter	195.83	39.17	235.00	A
840.00	840.00	Per Annum	758.33	151.67	910.00	A
The Palace						
680.00	680.00	Per annum	616.67	123.33	740.00	A
Pelham Street						
580.00	580.00	Per Annum	508.33	101.67	610.00	A
River Side View (Residents/Season Tickets)						
	200.00	Per Annum	166.67	33.33	200.00	A
Navigation Yard (Residents / Contract)						
220.00	220.00	Per Quarter	200.00	40.00	240.00	A
800.00	800.00	Per Annum	725.00	145.00	870.00	A
Cashless parking is available at all Newark Car Parks with transaction costs to be paid to the transaction provider by customer.						
LORRY PARKING						
20.50	22.00	Lorry Parking - Fixed Charge	19.17	3.83	23.00	A
23.50	25.00	Lorry Parking (with meal voucher)	23.33	4.67	28.00	A
5.00	5.00	Coaches - (with meal voucher)	6.67	1.33	8.00	A

PORTFOLIO: STRATEGY, PERFORMANCE AND FINANCE

Resources & Deputy Chief Executive

Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27				
			Net £	Vat £	Gross £	VAT Code	
CASTLE HOUSE - CIVIC SUITE HIRE & PARTNERS' DESK USAGE							
ROOM HOURLY CHARGE- No Webcasting							
	16.00	16.00	G2 Hourly rate	44.00	8.80	52.80	A
NA	NA		G2 Half Day rate	154.00	30.80	184.80	A
NA	NA		G2 Full Day rate	264.00	52.80	316.80	A
	16.00	16.00	G3 Hourly rate	44.00	8.80	52.80	A
NA	NA		G3 Half Day rate	154.00	30.80	184.80	A
NA	NA		G3 Full Day rate	264.00	52.80	316.80	A
	26.00	26.00	Civic 1 Hourly rate	66.00	13.20	79.20	A
NA	NA		Civic 1 Half Day rate	231.00	46.20	277.20	A
NA	NA		Civic 1 Full Day rate	396.00	79.20	475.20	A
	26.00	26.00	Civic 2 Hourly rate	66.00	13.20	79.20	A
NA	NA		Civic 2 Half Day rate	231.00	46.20	277.20	A
NA	NA		Civic 2 Full Day rate	396.00	79.20	475.20	A
	16.00	16.00	Civic 3 Hourly rate	44.00	8.80	52.80	A
NA	NA		Civic 3 Half Day rate	154.00	30.80	184.80	A
NA	NA		Civic 3 Full Day rate	264.00	52.80	316.80	A
	16.00	16.00	Civic 4 Hourly rate	44.00	8.80	52.80	A
NA	NA		Civic 4 Half Day rate	154.00	30.80	184.80	A
NA	NA		Civic 4 Full Day rate	264.00	52.80	316.80	A
	42.00	42.00	Civic 1 + 2 Hourly rate	66.00	13.20	79.20	A
NA	NA		Civic 1 + 2 Half Day rate	231.00	46.20	277.20	A
NA	NA		Civic 1 + 2 Full Day rate	396.00	79.20	475.20	A
	26.00	26.00	Civic 3 + 4 Hourly rate	44.00	8.80	52.80	A
NA	NA		Civic 3 + 4 Half Day rate	154.00	30.80	184.80	A
NA	NA		Civiv 3 + 4 Full Day rate	264.00	52.80	316.80	A
	42.00	42.00	Civic 2+3+4 Hourly rate	66.00	13.20	79.20	A
NA	NA		Civic 2+3+4 Half Day rate	231.00	46.20	277.20	A
NA	NA		Civic 2+3+4 Full Day rate	396.00	79.20	475.20	A
	68.00	68.00	Civic 1+2+3+4 Hourly rate	88.00	17.60	105.60	A
NA	NA		Civic 1+2+3+4 Half Day rate	308.00	61.60	369.60	A
NA	NA		Civic 1+2+3+4 Full Day rate	528.00	105.60	633.60	A

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PORTFOLIO: STRATEGY, PERFORMANCE AND FINANCE

Resources & Deputy Chief Executive

Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27 Net £	Vat £	Gross £	VAT Code
NEWARK BEACON						
Cafferata Suite; Maximum Capacity 70 (theatre style)						
264.00	264.00	Full day	225.00	45.00	270.00	A
164.40	164.40	Half Day	140.00	28.00	168.00	A
44.40	44.40	Hourly Rate	38.00	7.60	45.60	A
Gresham; Maximum Capacity 20						
139.20	139.20	Full day	130.00	26.00	156.00	A
87.60	87.60	Half Day	79.00	15.80	94.80	A
25.20	25.20	Hourly Rate	25.00	5.00	30.00	A
Friary; Maximum Capacity 16						
139.20	139.20	Full day	116.00	23.20	139.20	A
87.60	87.60	Half Day	73.00	14.60	87.60	A
25.20	25.20	Hourly Rate	21.00	4.20	25.20	A
11C (or other office depending on occupancy) Maximum Capacity 4						
87.60	87.60	Full day	73.00	14.60	87.60	A
32.40	32.40	Half Day	30.00	6.00	36.00	A
13.20	13.20	Hourly Rate	11.00	2.20	13.20	A

Discounts may be applied to approved charitable organisations or where a package of bookings are made together at the discretion of the Senior Leadership Team, with final approval by the Section 151 Officer.

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PORTFOLIO: STRATEGY, PERFORMANCE AND FINANCE

Resources & Deputy Chief Executive

Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27			
			Net £	Vat £	Gross £	VAT Code
NON PAYMENT OF COUNCIL TAX/NNDR						
		Council Tax Summons				
80.00	80.00	Liability Order (with summons)	80.00	0.00	80.00	N
		NNDR Summons				
100.00	100.00	Liability Order (with summons)	100.00	0.00	100.00	N
The level of costs have to be justified to the court and there is case law against raising to a level that is deemed excessive.						

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Legal

Legal & Democratic Services : Law

EXTERNAL FEE'S & CHARGES, INCLUDING LITIGATION COST RECOVERY

Unless itemised in the table below or otherwise agreed in advance, all other external or third party work, excepting those areas where there are charging prohibitions or protocols in force, will be charged on an hourly basis at the rates given below. Internal charging rates differ. In cases where the internal charging rate is to be applied please speak to the Assistant Director Legal and Democratic Services for details and approval.

Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27			
			Net £	Vat £	Gross £	VAT Code
DESIGNATION - Hourly Rate						
120.00	120.00	Principal Legal Officer	130.00	26.00	156.00	A
100.00	100.00	Senior Legal Officer	100.00	20.00	120.00	A
80.00	80.00	Trainee Solicitor/Legal Officer	80.00	16.00	96.00	A
70.00	70.00	Apprentice/Admin	70.00	14.00	84.00	A
OTHER CONVEYENCING TRANSACTIONS						
N/A	600.00	Low value sale of land - low complexity	500.00	100.00	600.00	A
750-1,000	750-1,000	Sale of land and/or property	800.00	160.00	960.00	A
1,000-1,250	1,000-1,250	Purchase of land and/or property	1,041.70	208.30	1,250.00	A
350.00	350.00	Routine Leases	350.00	70.00	420.00	A
300.00	300.00	Routine Lease renewals	300.00	60.00	360.00	A
250.00	250.00	Routine Licences	250.00	50.00	300.00	A
200.00	200.00	Routine Licence renewals	200.00	40.00	240.00	A
750.00	750.00	Residential Lease Extensions	850.00	0.00	850.00	N
1,000.00	1,000.00	Lease Extension + Land Registry Applications	1,000.00	0.00	1,000.00	N
100.00	100.00	Transfer Consents – complies with restriction	100.00	0.00	100.00	N
100.00	100.00	Right of First Refusal – Compliance Certificate	100.00	0.00	100.00	N
100.00	100.00	Letter of Postponement - Admin	100.00	0.00	100.00	N
75.00	75.00	Letter of Postponement	75.00	0.00	75.00	N
100.00	100.00	Removal of restrictions and Land Charges	100.00	0.00	100.00	N
100.00	100.00	Submission of application to Land Registry	100.00	20.00	120.00	A
75.00	75.00	Execution of DS1	100.00	0.00	100.00	N
10.00	10.00	RTB Notice of Assignment/Charge	10.00	0.00	10.00	N
N/A	N/A	Deed of Covenants	150.00	30.00	180.00	A
PLANNING MATTERS						
2,000.00	2,500.00	S106 agreements (Subject to complexity)	2,500.00	0.00	2,500.00	N
N/A	N/A	S106 agreement - single obligations	1,500.00	0.00	1,500.00	N
1,000.00	1,000.00	Unilateral Undertaking	1,000.00	0.00	1,000.00	N
1,000.00	1,000.00	Deeds of Variation/Modification	1,500.00	0.00	1,500.00	N
	Hourly Rate	S.278 Agreements charged based on Hourly rates list above	Hourly Rate		0.00	N
	Hourly Rate	S.38 Agreements charged based on Hourly rates list above	Hourly Rate		0.00	N
1,200.00	1,200.00	Stopping up/diversion orders (non-contentious only)	1,200.00	0.00	1,200.00	N
1,200.00	1,200.00	Land Transfers/POS Adoptions	1,200.00	0.00	1,200.00	N
INFORMATION REQUESTS						
50.00	50.00	CCTV Requests from third parties for legal purposes	50.00	0.00	50.00	N
25.00	25.00	FOI Requests per hour (where compliance exceeds £450) charged based on	Hourly Rate			N
		Costs of Communicating the information (only charged when estimated total cost exceeds £5)				
		Charged in line with disbursements				

DISBURSEMENTS

All disbursements will be charged for in the usual way and will include (but are not limited to); Land Registry fees, search fees, counsel's fees, enquiry agents and process' servers fees, expert's fees, advertising costs, court fees, photocopying charges*.

*Copying charges for third parties (unless bound by statutory provision) are discretionary dependent upon the number of pages copied and whether any large or complex plans are included.

As a guide – each A4 sheet will incur a copy charge of 0.10 pence. Other sizes or specialised requests will vary.

Time spent in identifying and locating files and deed packets from Archiving Services, establishing terrier number references, and any correspondence and telephone calls will be charged at the hourly rate detailed above dependent upon the level of case holder.

Information sent via CDR / DVDR will be charged at £3 per disc.

Postage charges for all items will be at the prevailing Royal Mail rate based on the weight of the item posted.

VAT Code Key:

A - Standard Rated

E - Exempt

N - Non Business / Outside the Scope

Z - Zero Rated

Legal

Legal & Democratic Services : Law

EXTERNAL FEE'S & CHARGES, INCLUDING LITIGATION COST RECOVERY

Unless itemised in the table below or otherwise agreed in advance, all other external or third party work, excepting those areas where there are charging prohibitions or protocols in force, will be charged on an hourly basis at the rates given below. Internal charging rates differ. In cases where the internal charging rate is to be applied please speak to the Assistant Director Legal and Democratic Services for details and approval.

Previous 2024/25 £	Current 2025/26 £	Proposed 2026/27			
		Net £	Vat £	Gross £	VAT Code

All prices are subject to consideration depending on the complexity of the matter and the individual circumstances of the case as agreed by the Principal Legal Officer and Democratic Services.

PORTFOLIO: HOUSING

Housing and Estates Management

Previous 2024/25 £	Current 2025/26 £	Proposed 2026/27				
			Net £	Vat £	Gross £	VAT Code
TEMPORARY ACCOMODATION						
These charges are in relation to Northgate, Newark; Alexander Lodge, Newark; and Wellow Green, Ollerton.						
Charge (weekly)						
37.40	38.40	Wellow Green Hostel Service Charge	40.24	0.00	40.24	N
5.12	5.25	Wellow Green Hostel Support Charge (non-Housing Benefit (HB))	5.50	0.00	5.50	N
121.99	125.28	Northgate Hostel Service Charge	131.29	0.00	131.29	N
19.14	19.65	Northgate Support Charge and Ineligible Services (non-Housing Benefit (HB))	20.59	0.00	20.59	N
146.48	150.43	Alexander Lodge Service Charge	157.65	0.00	157.65	N
18.72	19.22	Alexander Lodge Support Charge and Ineligible Services (non-Housing Benefit (HB)).	20.14	0.00	20.14	N

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PORTFOLIO: HOUSING

Housing and Estates Management

Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27			
			Net £	Vat £	Gross £	VAT Code
PRIVATE SECTOR CARELINE SERVICE						
		Lifeline				
26.00	26.00	Provision of a dispersed alarm pendant ; 24 hours a day, 365 days a year monitoring; Provision of advice and or contact next of kin or emergency services if required on receipt of call.	26.00	0.00	26.00	Z
15.00	15.00	Installation Fee (one off, within district)	15.00	0.00	15.00	Z
25.00	25.00	Installation Fee (one off, out of district)	25.00	0.00	25.00	Z
40.00	40.00	Keysafe (one off)	50.00	10.00	60.00	A
		Sensor Monitoring				
6.50	6.50	To receive this service tenants must also subscribe to the lifeline service. Additional sensors as assessed by a Careline Advisor	6.50	0.00	6.50	Z
Any missing equipment will be charged as per the contract and the value will be dependant on the variation of equipment supplied.						

PORTFOLIO: STRATEGY, PERFORMANCE AND FINANCE

Resources & Deputy Chief Executive

Previous 2024/25 £	Current 2025/26 £		Proposed 2026/27			
			Net £	Vat £	Gross £	VAT Code
CORPORATE PROPERTY - ACQUISITION & DISPOSAL POLICY						
NA	NA	Administration fee This is to cover our costs for carrying out enquiries into the viability of the sale. Please note we will require a deposit of £50 +VAT in advance to cover our initial enquiry costs. This is non-refundable but will be deducted from the overall £250 administration fee if the matter proceeds to completion.	250.00	50.00	300.00	A
NA	NA	Legal fees (Minimum)	500.00	100.00	600.00	A
NA	NA	Legal fees (Maximum) Legal will confirm their fees at the outset of the transaction but if for any reason the matter becomes more complex or protracted for whatever reason then the Legal fees will be increased accordingly. If the land has potential development value a clawback clause will be included in the transfer; your Solicitor will be able to give you advice on this. Please note that the fees quoted are the minimum legal fees. Also a proportion of these fees will be payable relative to the amount of work carried out should the matter not result in completion.	833.33	166.67	1,000.00	A
NA	NA	Valuation fees (Minimum)	150.00	30.00	180.00	A
NA	NA	Valuation fees (Maximum) We will let you know the final figure prior to the valuation being carried out. This fee will be payable in advance. (this is currently being carried out by NSDC) Depending on your intentions you may also need planning permission and or ‘change of use’ or building regulation consent. Types of plots included: Garden land which is land locked up to 1000m2 Open space of less than 1000m2	300.00	60.00	360.00	A